



Your Number 1 Partner in Growth

FORM
CANCELLATION / TERMINATION OF
DOMAIN NAMES

12Group

Chamber of Commerce (KvK): 86515047

Website: 12group.nl

Hereinafter referred to as: "12Group"

1 - Client details (domain name owner)

Client name:

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Company name (if applicable):

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Address:

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Postal code and city:

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Email:

.....

Chamber of Commerce number of the client (if applicable):

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Client telephone number:

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Invoice number of your most recently received invoice relating to these services:

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2 - Domain name(s) to be cancelled or transferred

Please list below all domain names you wish to cancel or transfer.
If you wish to cancel or transfer more than fifteen (15) domains, please complete an additional form.

Domain name 1:

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Domain name 2:

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Domain name 3:

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Domain name 4:

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Domain name 5:

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Domain name 6:

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Domain name 7:

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Domain name 8:

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Domain name 9:

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Domain name 10:

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Domain name 11:

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Domain name 12:

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Domain name 13:

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Domain name 14:

.....

Domain name 15:

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3 - Type of request (tick one)

- Cancel (allow domain name to expire / delete)
 - Transfer to another party (transfer)
 - Transfer to 12Group (ownership to 12Group)
 - Transfer to client (ownership to the client)
 - Transfer to third party (enter name/details below)
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4 - Transfer to third party (if applicable)

Name of third party:

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Company name of third party:

Chamber of Commerce number (if applicable):

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Email address of third party:

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Address of third party:

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Postal code and city of third party:

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5 - Reason for cancellation / transfer (optional)

6 - Access and required information

To process the request, you must provide the following information where applicable:

- **Proof of ownership / authorization**
- Copy of identification of the natural person or company representative
- If acting on behalf of a company: Chamber of Commerce extract, power of attorney, or board resolution as proof of authority
- Written authorization if an external party or representative submits the cancellation
- **Payment information**
- Proof of payment of outstanding invoices
- Any confirmation regarding ongoing subscriptions or remaining contractual costs
- **Transfer to third parties (if applicable)**
- Full contact details of the third party (name, company, address, postal code, city, email, telephone)
- Chamber of Commerce number of the third party (if applicable)
- Written confirmation from the third party that they wish to receive the domains
- **Specific additional documents / technical requirements (if applicable)**
- Proof of domain ownership (registration certificate or email from previous registrar)
- Backup of websites or email data the client wishes to retain
- Any specific instructions for transfer or cancellation (e.g., temporary email forwarding, DNS changes)

7 - Declaration and consent (mandatory)

By signing, you declare and confirm the following:

1. Ownership and authorization

- You are the lawful owner of the listed domain name(s).
- You expressly authorize 12Group to cancel, transfer, or otherwise manage the domain name(s) on your behalf in accordance with this request.
- You guarantee that you are authorized to act on behalf of the company or organization where applicable.

2. Client responsibilities

- You provide all required information and access (such as login credentials, EPP/AUTH codes, third-party verification, proof of ownership) completely and in a timely manner.
- You are fully responsible for the accuracy and completeness of the information provided.
- You confirm that all outstanding invoices with 12Group have been paid in full or will be paid before processing the request.
- Any ongoing costs or fees for domain names remain your responsibility until the actual transfer or cancellation takes place.
- You are fully responsible for any damage, downtime, loss of availability, or other consequences resulting from the cancellation or transfer of domain names or other services. 12Group cannot be held liable in any way.

3. Limitations of liability

- 12Group is not liable for:
 - Costs, damages, or losses resulting from cancellation, transfer, or expiration of domain names
 - Failed transfers, registration issues, or loss of availability
 - Loss of customer data or other damages resulting from incorrect or incomplete information
 - Any other consequences arising from execution of this request, including those caused by termination of services at the client's request

4. General Terms and Supplementary Domain Conditions

You confirm that you have taken note of and agree to:

- the General Terms and Conditions of 12Group;
- the Supplementary Terms and Conditions for domain name registrations of 12Group.

If you wish to receive a copy of these documents, you may contact us.

They are also available for download on the 12Group website (www.12group.nl).

5. Privacy and data protection

- The personal data you provide will be used exclusively to process this request and will be handled in accordance with the 12Group Privacy Policy and the GDPR.

6. Effectiveness and processing of the request

- The request becomes effective once all required information has been received, verified, and confirmed in writing by 12Group.
- 12Group will confirm within 14 working days that the request has been received and is being processed.

7. Governing law and disputes

- This form and the execution of this request are governed by Dutch law.
- Any disputes shall be submitted to the competent court in Amsterdam.

8 - Client signature

Name (block letters):

.....

Position within the company (if applicable):

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IMPORTANT:

The client declares that this form has been completed to the best of their knowledge and with the utmost care.

The client confirms having taken note of and fully agreeing with Section 7 “Declaration and consent (mandatory)”.

By signing, the client confirms having carefully read, understood, and accepted this section and expressly accepts all rights, responsibilities, and obligations stated therein.

Signature:

Date:

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